

COMPETITION TERMS AND CONDITIONS

FOR ARCHITECTURAL COMPETITION FOR SUPPLY OF EXPOSITIONS, EXHIBITION SPACE AND VISITOR TRAFFIC IN THE HISTORICAL AND THE NEW BUILDING OF THE NATIONAL MUSEUM



NÁRODNÍ
MUZEUM

The Name of the Public Contract in Question:	Architectural Competition for Supply of Expositions, Exhibition Space and Visitor Traffic in the Historical and the New Building of the National Museum
Identification number of the procurement (according to VVZ):	490783
Type of procedure:	Competition for a Procurement
Contracting Authority:	The National Museum
Reference number NM:	2014/3297/NM
The number of NM public procurement:	VZ 140324
Date:	In Prague on July 19th, 2015

THE NATIONAL MUSEUM

ANNOUNCES

IN ACCORDANCE WITH ACT NO. 137/2006 COLL., ON PUBLIC PROCUREMENT, AS AMENDED BY LATER REGULATIONS (HEREINAFTER REFERRED TO AS "ZVZ"),

TAKING INTO ACCOUNT THE PROVISIONS OF § 1772-1779 ACT NO 89/2012 COLL., THE CIVIL CODE, AND IN ACCORDANCE WITH THE STATUTES OF THE CZECH CHAMBER OF ARCHITECTS OF 24th APRIL 1993, AS AMENDED,

TWO ROUND PUBLIC ARCHITECTURAL COMPETITION

FOR SUPPLY OF EXPOSITIONS, EXHIBITION SPACE AND VISITOR TRAFFIC IN THE HISTORICAL AND THE NEW BUILDING OF THE NATIONAL MUSEUM

AND ISSUES THESE CONDITIONS OF COMPETITION (hereinafter referred to as "SP").

THE TEXT OF THE COMPETITION TERMS AND CONDITIONS PUBLISHED IN ENGLISH LANGUAGE IS FOR INFORMATION ONLY AND IS NOT LEGALLY BINDING!!!

THE CONTENTS OF THE COMPETITIVE CONDITIONS

1	Procurement announcer.....	4
2	Subject and purpose of the competition	5
3	Method of competition and its result announcement	7
4	The competition participants.....	8
5	Competition terms and conditions and competition documents.....	9
6	The binding part of the design, content, graphics, or other binding adjustment	10
7	Common provisions on the mandatory aspects of the editing of the competitive proposal in the round I	12
8	Method of submission of competing proposals and opening of the envelopes	13
9	Meeting the criteria for participation, evaluation of qualification and evaluation criteria.....	14
10	A jury of experts and professionals	16
11	Prizes and rewards.....	17
12	The basic terms of the competition	18
13	Resolution of conflicts	20
14	Clause of acceptance of competition terms and conditions	21
15	The clause about copyright and the publication of competition proposals.....	21
16	The economic parameters of the competition for the proposal.....	22
17	The provisions of the legislation of the competition and other provisions.....	24
18	The approval of the competition terms and conditions	24
19	List of abbreviations.....	25
20	Annexes to the competition terms and conditions	26

1 PROCUREMENT ANNOUNCER

1.1 Announcer

Name: The National Museum
Registered office: Václavské náměstí 68, 115 79, Praha 1, Czech Republic
Represented by: PhDr. Michal Lukeš, Ph.D., General Director of the National Museum
Tel./Fax: +420 224 497 309 / +420 224 226 488
E-mail: sekretariat@nm.cz
ID Number: 00023272
Tax ID Number: CZ-00023272

1.2 Processors of the competition terms and conditions

Name: Mgr. Dagmar Fialová
Position: Head Exposition Manager
Institution: The National Museum
Phone/GSM: + 420 224 497 474/+ 420 412 271 712
E-mail: dagmar_fialova@nm.cz

Name: Ing. arch. Josef Smutný
Position: Competition proposal tester
Phone/GSM: + 420 775 550 017
E-mail: josef.smutny@hotmail.com

1.3 Secretary of the competition

Name: Mgr. Jaroslav Richter
Position: Head of Publishing Department
Institution: The National Museum
Phone/GSM: +420 224 497 175
E-mail: expozice@nm.cz

1.4 The administrator of the competition

Name: Intenko, s.r.o.
Registered office: Plzeňská 183/181, 150 00 Prague 5
Contact person: Ing. Kateřina Šolcová
Tel.: + 420 728 799 049
E-mail: solcova@intenko.cz

The competition administrator is a person representing the announcer in terms of the § 151 of the ZVZ and is bound to secrecy in respect of members of the jury, the Secretary of the competition and the competing proposals tester in respect of the identity of the participants of the competition, if it is in the context of the necessary paperwork.

1.5 Competitive proposal testers

Name: Mgr. Dagmar Fialová
Position: Head Exposition Manager
Institution: The National Museum
Phone/GSM: + 420 224 497 474/+ 420 412 271 712
E-mail: dagmar_fialova@nm.cz

Name: Ing. arch. Josef Smutný
Position: Competition proposal tester
Phone/GSM: + 420 775 550 017
E-mail: josef.smutny@hotmail.com

2 SUBJECT AND PURPOSE OF THE COMPETITION

2.1 The subject of the competition

The subject of the two-round public competition for delivery of architectural design of the expositions, exhibition space and visitor service organization with an emphasis on the vision and philosophy of the expositions and a particular link between the historical and the new building of the National Museum.

By completion of the new building of the National Museum (NB NM – cultural monument) and the upcoming reconstruction of the historical building (HB NM – national cultural monument), the most important Czech Museum institution will approach similar museum projects open recently in other capitals of Europe (Vienna, Berlin, etc.). The Prague complex will be open to public at the time of 200th anniversary of the founding of the National Museum and 100th anniversary of the founding of independent Czechoslovak State. By releasing the space of the HB NM and by extending the utility areas for exposure and exhibition, the National Museum gets into a new situation; a merger of two significant objects, culturally and historically, architecturally and spatially distinct, raises new complex opportunities of the museum's public action.

The teams of Museum's curators have prepared librettos for individual expositions, based on the theme and structure of the largest and most important collections of the Museum of the nature in the Czech Republic. The concept of the exhibits prepared in largely-themed plane now the NM presents to architects to a free creative rendition of in the Visual, spatial and creative form. Announcer is looking for solutions not only to get meaningful follow-up of expositions and the logical movement of visitors, but also to get a physical and mental link of two different buildings in downtown Prague in order to create modern and dignified Museum Center.

Competition proposal should in the first round demonstrate the author's vision of a comprehensive solution to the expositions, exhibition and public space, including the organization of movement of visitors, while accepting the uncontested values of both buildings. The Round II will focus on more detailed views on specific solutions to the subject of the competition and its type will be specified after the completion of the first round. The proposal should also demonstrate the power of the leading creative personality and respect for the traditions, the perception of significant knowledge of the complexity of the space and the requirements of modern Museum expositions.

The purpose of the competitive proposal is not to solve the task definitively.

2.2 The purpose and mission of the competition

The purpose and mission of this architectural competition is based on competitive proposals to find a creative, technically and organizationally advanced personality, that will be capable of in a team of other experts to implement a comprehensive solution to publicly accessible exposition and exhibition spaces in the HB and the NB NM in the position of "the main architect of the expositions NM", **and also** in the rules of procedure without publication under the provisions of section 23 (6) of Act No. 137/2006 Coll., on public procurement, as amended by later regulations (hereinafter referred to as "ZVZ") **to award the contract for the processing of further project works**, implementation of the author supervision and putting the projected area of HB and NB NM in the public

service (scope of work see point 2.2.3 of SP and Annex 4 of the SP). To a procedure without publication shall the announcer invite a participant (or participants) which have been awarded the best in the Round II of the competition (hereinafter referred to as "participant selected in the Round II").

2.2.1 Round I of the competition is focused on conceptual solution to the subject of competition and competitive proposal submitted by the participant of the contest will be processed in accordance with the terms of the subject of competition described in Chapter 2.1 and formally according to chapters 6-8. To the second round shall be forwarded max. 10 participants of the competition selected and awarded in the first round.

2.2.2 Round II of the competition will be project based and will focus on a specific elaboration of the design of the Round I. Entries for the contest will be specified after the evaluation of the proposals from the Round I. In Round II of the competition will be granted 1st – 5th place to max. 5 competition participants. Award winning participant shall be invited in a Procedure without Publication to submit offers on solution of the contract (see point 2.2.3 and the attachment No 4 of the SP). Where applicable, to the procedure without publication shall be invited all competition participants if the jury will proceed according to paragraphs 11.2 and 11.5 of the SP and the highest award will be granted to more participants.

The competition will take place in two rounds as anonymous; between the two rounds will the competitive proposals not be published.

2.2.3 Announcer of the competition is entitled to in relation to this competition to specify in the rules of procedure without publication according to the provision of section 23 point 6 of ZVZ a procurement for project documentation arising from the course of the competition, which is a solution of expositions, exhibitions and visitor traffic; the subject of the solution will be, in particular:

- a) A comprehensive architectural study of expositions, exhibition and other public spaces, in which the subject will be the form and the dislocation of the expositions, and resolving of other issues necessary for the subsequent processing of professional and technical exposure scenarios by the announcer, in the plane of the art study of the Interior¹ (the VSI - see Chapter 2.1 of Annex 4 of the SP);
- b) An architectural program of expositions in the plane of the bulk of fine interior solutions, building on the promoter handled professional exposure scenario (SPI - see Chapter 2.2 of Annex 4 of the SP);
- c) Elaboration of documentation for the implementation of the Interior, building on the technical scenario of expositions (DPI – also see Chapter 2.3 of Annex 4 of the SP);
- d) Part of the order will also be further works listed in Chapter 2.4 of the Annex 4 of these SP.

¹ Processed according to the material Standards of professional performance and related activities. Part III. Interior design and related activities. The Czech Chamber of architects and the Czech Chamber of certified engineers and technicians engaged in construction. Working text 6/2011. Available at http://www.cka.cz/oficialni_informace/Pracovni-skupiny/standardy_vykonu_ocenovani/standardy-vykonu-a-cinnosti-autorizovanych-osob-1.

- 2.2.4 To ensure transparency of the following procurement procedures — rules of procedure without publication – competition announcer exposes already in the Round I framework terms and conditions for the conclusion of future contracts with the participant selected in the Round II (see also Chapter 3 of the Annex 4 of the SP). Binding template of the contract, the announcer includes as part of the competitive conditions in the Round II.

3 METHOD OF COMPETITION AND ITS RESULT ANNOUNCEMENT

3.1 Type of competition

- 3.1.1 According to the intent is the competition announced as a project-oriented.
- 3.1.2 The subject of the competition is announced as architectural.
- 3.1.3 According to participants is the competition announced as a public competition (open).
- 3.1.4 According to the number of rounds is the competition announced as a two-round competition.

3.2 Competition announcement

- 3.2.1 Competition for the proposal will be launched by posting a notice of the competition for the proposal in the journal of public procurement (<http://www.vestnikverejnychzakazek.cz>), on the profile of the contracting authority (<http://www.egordion.cz/nabidkaGORDION/profilNM>) and on the website of the Czech Chamber of Architects (<http://www.cka.cz>).
- 3.2.2 The notice for the second round of the competition will be carried out by sending of a call to the winning participants of the first round, along with specifying the conditions for the completion of the competing proposals. The second round will follow with max. 10 winning participants (selected) from the Round I. (see paragraph 11.1).

3.3 The language of the competition

The competition is announced and will be carried out in the Czech language. All parts of the competition Proposals must therefore be drawn up in the Czech language. The Announcer, guided by the intention to facilitate access for foreign participants, publishes these SP also in English language. In case of uncertainties or disputes shall be decisive the SP in the Czech language.

3.4 The Protocol on the course of the competition

- 3.4.1 Of all meetings of the jury will take the Secretary, or other responsible person determined by the Chairman of the jury a Protocol on the course of the competition (hereinafter referred to as the Protocol) and its accuracy shall be verified by all members of the jury and confirmed by the person drawing up the document.

- 3.4.2 The Protocol contains in particular the minutes of the meetings of the jury, including the vote, the decision to exclude proposals from the competition, a list of all of the competing proposals, the assessment of all the competing proposals, the decision on the selection of the most suitable proposals and the determination of their order, the decision on the allocation of prizes and awards, including its rationale, and the attendance of each of the meetings of the jury. The protocol shall be confirmed by signature of all regular members of the jury and forwarded to the competition Announcer.
- 3.4.3 Different views of the members of the jury may be documented in the Protocol, if these members expressly request so.
- 3.4.4 The jury may, in the course of the competition include the Protocol on additional questions and recommendations on specific aspects of some of the proposals.
- 3.4.5 The Protocol on the competition course shall the jury proceed to the Announcer. After the transfer of the Protocol in accordance with the first sentence prompts the announcer the participants of the competition to participate in the publication of the results of the evaluation of proposals, and at least 5 working days in advance. Members of the jury are entitled to discuss with the participants of the competition the additional questions referred to in paragraph 3.4.4. Announcer is entitled to on the basis of the outcome of the consideration of additional queries provide the participant of the competition with a deadline for the granting of the additional answers, or document. The jury may change the order of the proposals referred to in the Protocol only in the event that the provision of additional response or the document invokes the need for substantial changes in the evaluation of proposals according to the evaluation criteria listed in these competitive conditions.
- 3.4.6 A copy of the Protocol during the competition together with the decision on the selection of the best proposals will be published in accordance with the provisions of the announcer of the ZVZ and shall circulate it to all participants of the competition (by hand) and the note of the Czech Chamber of architects.

3.5 Announcement of the competition results and notification of the decision on the selection of the most suitable proposals

- 3.5.1 The publication of the results of the evaluation of proposals will be done according to the procedure referred to in paragraph 3.4.6 after the completion of the Round II of the competition.
- 3.5.2 The result of the competition shall the announcer publish in a similar way as the competition itself.

4 THE COMPETITION PARTICIPANTS

4.1 The conditions for participation in the competition and qualification of the participants of the competition

The competition is open to natural and legal persons, and, where appropriate, associations thereof, which comply with these additional, terms and conditions (hereinafter referred to as "participant"):

- 4.1.1 They did not participate directly in the preparation of the competition and the announcement of the competition.
- 4.1.2 They are not full members or alternates to the jury, the Secretary of the jury, competitive proposals tester or invited expert of the jury of this competition.
- 4.1.3 They are not legal partners, relatives, related in the first instance, permanent project partners, the immediate superiors or co-workers, people who participated in the elaboration of the subject of the competition, and the invitation to tender, or ordinary members or alternate members of the jury, the Secretary of the jury, competitive proposals tester or invited experts the jury of this competition, if these will be listed in the SP; This requirement also applies to a representative of the founder of the announcer.
- 4.1.4 Meet the qualifications referred to in § 50 et seq. ZVZ (also see Annex No. 3 of the SP).

4.2 Proof of compliance with the conditions for participation in the contest and qualification preconditions

- 4.2.1 Participant of the competition proves compliance with the conditions for participation in the competition referred to in article 4.1.1-4.1.3. by an affidavit. Template of the affidavit with the conditions for participation is in Annex 2 to these SP.
- 4.2.2 Participant of the competition proves compliance with the qualification criteria referred to in § 50 et seq. under the terms of the ZVZ and the documents set out in the qualification documentation, which is given in Annex 3 of these SP.
- 4.2.3 The documents referred to in paragraphs 4.2.1 and 4.2.2 inserts the participant of the competition in an envelope inscribed with "AUTOR" (author) – see article 6.3 of these SP.
- 4.2.4 If more natural or legal persons in the Association submit a competitive proposal, each of the participants of the Association must comply with the conditions for participation in the competition referred to in article 4.1.1 - 4.1.3. separately.

5 COMPETITION TERMS AND CONDITIONS AND COMPETITION DOCUMENTS

5.1 The competition terms and conditions and competition documents provided to Contest participants

- 5.1.1 The competition terms and conditions and competition documents are provided free of charge to participants. The competition terms and conditions and competition documents are delivered in digital form (in the format *.docx; *.xlsx; *. pdf; *.DWG; *. jpf; *. tiff, etc.). The obligatory form of the competition terms and conditions and is published on the profile of the competition announcer (<http://www.egordion.cz/nabidkaGORDION/profilNM>).
- 5.1.2 The competition documents according to the point 5.1.2 makes the announcer available to the interested participants through an electronic system with a remote access (see Chapter 5.2)

The list of provided competition document:

Part A	Wider context of the subject of the competition – basic information
Part B	Wider context of the subject of the competition – the reconstruction of buildings
Part C	Wider context of the subject of the competition-exhibition program
Part D	The librettos of NM expositions – analytical material
Part E	Project documentation – reconstruction of HB NM (General part)
Part F	Project documentation – a partial reconstruction of the NB NM (General part)
Part G	Project documentation – connecting corridor
Part H	Project documentation – the project of Interior HB NM
Part I	Project documentation – Comprehensive creative solution HB NM
Part J	Building-historical research HB NM
Part K	Historical furniture for the reverse cast in HB NM
Part L	Sculptural decoration of the HB NM – loose sculptures in the Interior
Part M	Significant objects from the collections of the NM-type material
Part N	Construction-historical survey and condition survey of arts craft elements NB NM
Part O	Image and subject matter attachments

- 5.1.3 The librettos of expositions that are the content of part D of the competition documents for participants in the competition are binding only with regards scientific, curator and literary processing of the given topic. Announcer assumes original author's deposit and its originality in the visual (architecture, creative) representation of the libretto. Any architectural solution, as described or indicated in librettos, is binding for the participants of the competition and serves as example of possible solutions.
- 5.1.4 If the competition documents for the II are supplemented by additional materials, these will be provided to selected participants, together with the call for participation in the Round II.

5.2 Request for the competition documents

The competition terms and conditions and competition documents can also be requested on the email address expozice@nm.cz (for a contact see article 1.3 of these SP). (The Secretary of the competition shall send to the interested participant by three working days from the receipt of the request an user name and password to the storage of competition terms and conditions and competition documents.

6 THE BINDING PART OF THE DESIGN, CONTENT, GRAPHICS, OR OTHER BINDING ADJUSTMENT

6.1 The envelope marked „NÁVRH" (the proposal) Graphics and text part of a competitive proposal in the Round I

- 6.1.1 **The graphical part of the competitive proposal** will include:
- Panel 1** – vision and dislocation of expositions, exhibition space and other public spaces, including the visitor's routes in HB NM.
 - Panel 2** – vision and dislocation of expositions, exhibition space and other public areas of the Museum, including the visitor's routes in NB NM.
 - Panel 3** – the vision of the relation of both objects HB and NB as one Museum Center.

d) **Panel 4** – free drawings from the participant of the competition considerations.

6.1.2 **The text portion of the competitive proposal** will be listed directly on the competition panels and will include a brief explanation of the basic principles of the proposed solution, focusing in particular on:

- a) justification of the overall solution to the dislocation of the thematic part of the expositions and the composition of the movement of visitors;
- b) justification of the chosen complex architectural solution of expositions;
- c) justification of some specific parts of the selected solution.

6.1.3 Graphics and text part will be processed in the format of B1 (700 x 1000 mm) in a standing position and will be glued or printed on panels of lightweight material for exhibition purposes thickness max. 5 mm (e.g. Kapa-line, Kapa-plastic or Forex). Each panel will be marked in the manner referred to in paragraph 1. 7.1 of these SP.

6.1.4 During the processing of graphic and text of the competition design will a participant of the competition ensure that each panel should be free from all sides of the edge of approx. 1 cm in order to facilitate the exhibition possibilities. Marking of the panels according to the article. 7.1 these SP will be placed outside this edge, which means inside the area for processing of the competitive proposal.

6.1.5 All panels are placed in a common container, which will be marked in the manner referred to in section 7.1.1 of the SP and the word „NÁVRH" (proposal) (hereinafter referred to as the envelope „NÁVRH" (the proposal)).

6.2 The digital part of the competitive proposal in the Round I

6.2.1 Participant of the competition inserts a data carrier (CD, DVD, etc. – see Chapter 6.3) into an envelope labeled with „AUTOR" (the author) with the heading „**Expozice Národního muzea – I. kolo**" (Exhibition of the National Museum – Round I) and adds the **name of the participant of the competition**, which will contain the digital part of the proposal, namely:

- a) graphical part in the format *.pdf (7016 x 9921 pixels at 600 dpi quality) for publishing of the competitive proposal in the catalogue of competition (the competition catalogue comes out in the form of a MUSEUM Professional magazine, supplement emitted by NM);
- b) the text part of the graphic panels, referred to in paragraph 6.1.2., in a separate file in the format *.doc, for the purposes of publication in the catalog in the recommended range 900-1800 characters.

6.3 Cover entitled with „AUTOR"(the author), presented in the Round I

6.3.1 The envelope shall contain the following documents:

- a) Completed form of the Cover letter for the design competition, which is the content of Annex 1 of these SP.
- b) Affidavit of participant/participants of the competition pursuant to article 4.2.1 (see Annex 2 of the SP).

- c) Documents confirming meeting of the qualification requirements according to the Qualification documentation (see Annex 3 to these SP).
- d) The digital part of the competitive proposal by Chapter 6.2.1.

6.3.2 The envelope shall be closed, intact and completely opaque and marked in the manner referred to in the first subparagraph. 7.1 of these competition terms and conditions.

6.4 Cover marked with „ZPÁTEČNÍ ADRESA" (the return address), presented in the Round I

6.4.1 Participant of the competition shall accompany an envelope which will contain only a sheet of paper with the address for sending the invitation for participation, the terms and conditions for the Round II (hereinafter referred to as **the envelope „ZPÁTEČNÍ ADRESA"** (return address)) and for sending of the call for participation on the public announcement of the competition results.

6.4.2 The envelope shall be closed, intact and completely opaque and marked in the way referred to in the first subparagraph. 7.1 of these competition conditions.

6.5 Binding terms and conditions for submission of the proposal for the Round II of the competition, their contents, and edit graphics or other provisions

Content of the proposal and mandatory requirements for its adjustment shall be determined by a jury after evaluation of the first round. The participants selected for participation in the Round II shall receive together with the participation requirements for the processing of the proposal and supporting documents to its processing.

7 COMMON PROVISIONS ON THE MANDATORY ASPECTS OF THE EDITING OF THE COMPETITIVE PROPOSAL IN THE ROUND I

7.1 Mandatory labeling of proposal and its parts

7.1.1 All parts of the proposal referred to in article 6 of these competitive conditions (envelope „NÁVRH" (the proposal), the individual parts of the image and text panels, the „AUTOR" (the author) envelope and envelope „ZPÁTEČNÍ ADRESA" (the return address)) will be in the lower right corner of the 3 x 3 cm frame, into which the Secretary of the competition shall indicate the identification number of the proposal.

7.1.2 All parts of the proposal referred to in article 6 of these competitive conditions (envelope „NÁVRH" (the proposal), the individual parts of the image and text panels, the „AUTOR" (the author) envelope and envelope „ZPÁTEČNÍ ADRESA" (the return address)) will be in the middle of the bottom marked „**Expozice Národního muzea – I. kolo**" (Exposition of the National Museum - Round I).

7.2 The conditions of anonymity in both rounds of the competition

- 7.2.1 The jury will assess proposals anonymously. Therefore, no part of the proposal (with the exceptions expressly set out in these SP) must contain a signature, password, or other graphics tag, which could lead to breach of anonymity.
- 7.2.2 Due to the need for compliance with the anonymity of the sender will be at all competitive proposals referred to this single sender address:

Česká komora architektů (Czech Chamber of Architects), Josefská 6, 118 00 Praha 1 -- Malá Strana

- 7.2.3 If the competitive proposal shall be sent by post or by other public transport of consignments from outside the Czech Republic, the participant of the competition shall due to the need for compliance with the anonymity of the sender state sender's address as the name and address of the Professional Association, which is in accordance with the law in force in the country of the sender is registered, or other public organization, with which he shall agree on this procedure.

7.3 The outer packaging of the proposal, presented in the Round I

- 7.3.1 All three parts of the competitive proposal to be presented in the Round I, according to the chapter 6 of these SP are placed in a common container (rigid dossier) that will satisfy the conditions of anonymity, according to paragraph 7.2. On a sealed and undamaged cover will be given the inscription „**Expozice Národního muzea – I. kolo**“ (Exhibition of the National Museum - Round I). See Annex 5-scheme of the competition envelopes.

8 METHOD OF SUBMISSION OF COMPETING PROPOSALS AND OPENING OF THE ENVELOPES

8.1 Permissible ways of competing proposals submission

- 8.1.1 Each participant is entitled to only one competitive proposal. It does not allow administrators variants of a competitive proposal.
- 8.1.2 The deadline for the submission of competing proposals expires on the day specified in the section 12.5 of these SP. Participant of the competition shall submit its proposal in person, by courier service or by the holder of a postal licence, so that it is delivered to the registry of the National Museum, Vinohradská 1, 110 00 Prague 1, no later than the end of the deadline. The competition proposals can be delivered in person to the registry of the National Museum from Monday to Thursday from 8.00 to 15.00 and on Friday from 8.00 to 14.00.
- 8.1.3 In case of sending by courier service or by the holder of a licence under a special legal regulation, is a decisive moment in the delivery of the mailroom of the announcer, rather than handing over the proposal of the courier service or the holder of a licence under a special legal regulation. Proposals cannot be delivered via e-mail.

8.2 Opening of the dossiers with competitive proposals

- 8.2.1 The announcer opens the dossiers with competition proposals according to the Chapter 7.3 directly after the expiration of the deadline for proposals submission.
- 8.2.2 The dossiers will be opened at the presence of the Secretary and the Competitive proposals tester. The enveloped labeled „NÁVRH“ (the proposal), „ZPÁTEČNÍ ADRESA“ (the return address) and „AUTOR“ (the author) with the identification number according to the section 7.1.1.
- 8.2.3 The envelopes labeled „NÁVRH“ (the proposal) shall the Secretary of the competition hand over to the Competitive proposal testers. The envelopes labeled „AUTOR“ (the author) and „ZPÁTEČNÍ ADRESA“ (the return address) shall the administrator of the competition store at his registered office until the end of jury's activity.

9 MEETING THE CRITERIA FOR PARTICIPATION, EVALUATION OF QUALIFICATION AND EVALUATION CRITERIA

9.1 Meeting the conditions for participation in the competition and evaluation of qualification

- 9.1.1 Meeting the qualification criteria set out in Section 4.1 of these SP and qualification preconditions indicated in Annex 3 of these SP (hereinafter referred to as the “evaluation of qualification according to § 59 of the ZVZ shall be assessed by the Announcer delegated by the Commission for evaluating of qualification, whose members may not be any of the members of the Jury, the Secretary of the competition, invited experts or any of the testers. Assessment of qualification preconditions will take place in the presence of a notary public, who shall certify the opening, storage and new sealing of envelopes marked „AUTOR“ (author) that will be the evidence to demonstrate the qualification preconditions.
- 9.1.2 In the assessment of qualification preconditions will the announcer proceed according to § 104 paragraph. 3, sections 59 and 60 of the ZVZ. On the assessment of the qualification preconditions shall the Commission process an assessment Protocol, in which the participants shall only be identified by a number of the proposal according to the order of received competition proposals given by the Secretary of the competition according to the section 7.1.1. This Protocol shall be submitted to the Secretary at the meeting of the jury before the start of the evaluation of proposals.
- 9.1.3 After the finish of the assessment of the qualification preconditions shall the Commission seal the envelope inscribed with „AUTOR“ (the author) again and the envelopes are saved until the end of the activity of jury. Any communication with the participants of the competition in the context of the assessment of the qualification (i.e. eventual completion of documents for proving the qualification) will provide the administrator of the competition, which is against the jury, Secretary of the competition and proposal testers bound by confidentiality of secrecy of identity of participants in the competition.

9.2 Evaluation criteria of the contest proposals

- 9.2.1 The only criterion by which competition proposals will be evaluated will be a comprehensive conceptual and architectural quality of the proposal with regard to the limited subject of the competition for the proposal. Due to the fact that this criterion cannot be expressed numerically, the jury shall make an order of proposals from the most to the least suitable, including a detailed verbal assessment.
- 9.2.2 The same evaluation criteria will be used for the evaluation of proposals in the Round II of the competition for the proposal, where, however, it will stand for 70% of the total evaluation of proposals. 30% of the evaluation of proposals will be on the evaluation criteria, which will be the total offered price for design work within the meaning of paragraph 16.2 of these SP.
- 9.2.3 At the criterion "Complex idea and architectural quality of the proposal" in the Round II of this competition, which is impossible to be expressed numerically, shall the jury make an order of the proposals from the most appropriate to the least appropriate including evaluation in words and shall give the proposals a point value which reflects the order of the proposal, while the most appropriate proposal will be given 100 points and the rest will be given points on the scale 100 – 10 (with particular steps by 10 steps).
- 9.2.4 In the context of numerically explicable criteria of a "total offered price", for which the best proposal gets the minimum value, gets the evaluated offer a point value that is a multiple of 100, and the ratio of the value of the offer to the most appropriate rated offer.
- 9.2.5 The individual criteria are determined by the weight given by the announcer in percentage terms according to their importance, so that the sum of the resulting percentage points is a total max. 100. The points awarded for individual criteria after the conversion are then added together; the jury will evaluate the best proposal, which gets on the basis of the above the highest number of points.
- 9.2.6 At the same time, the Announcer states that before the evaluation of the tenders according to the evaluation criteria of "total price" will be prices for participants in the Round II. This competition assessed in accordance with section 77 of the ZVZ, i.e. whether it is for proposals that contain an extremely low bid price.

9.3 Reasons for exclusion from the competition

- 9.3.1 The jury rejects:
- a) from the competition all competitive proposals, which were submitted after the expiry of the period of the competition,
 - b) all proposals from the competition, within which the anonymity of the proposal has been broken;
 - c) from the competition all competitive proposals, which are not in accordance with the other provisions of these mandatory conditions of competition, unless it is a subset of the formal variations, which is not reduced to the clarity of the proposal, is not threatened by the anonymity of the proposal and that the proposal is not favoured; in this case, the jury may decide a four-fifths majority of its members to keep the design in the competition;

d) those parts of the competition assessment of the proposals, which have not been required, competition and whose assessment together with the mandatory parts of the competition conditions is expressly excluded,

9.3.2 Participants take note that all competitive proposals that fail to comply with the prescribed formal requirements contained in the SP, is the jury required according to § 10 paragraph 1. 6 of the competition order of ČKA to exclude from proper assessment.

9.3.3 The announcer shall exclude, without undue delay, the participants of the competition, whose jury proposal was eliminated from the assessment referred to in paragraph 9.3.1., subparagraph a)-c).

10 A JURY OF EXPERTS AND PROFESSIONALS

10.1 Members of the jury

10.1.1 Dependent members of the jury

1. Member: Mgr. Pavel Hlubuček, Director of the Department of the protection of movable cultural heritage, museums and galleries, MK ČR
2. Member: doc. PhDr. Michal Stehlík, Ph.D., Deputy DG NM for the central collection creating and exhibition activities **(Chairman of the Jury)**
3. Member: Mgr. Marek Junek, Ph.d., head of the social sciences part of the team of expositions, the Director of the historical Museum, NM
4. Member: Mgr. Jan Sklenář, Ph.d., Faculty of science, head of the team of the expositions, the paleontological Department of the PM NM
5. Member: PhDr. Richard Biegel, Ph.d., Director of the Institute for the history of art FF UK

10.1.2 The independent members of the jury

6. Member: doc. PhDr. Jiří T. Kotalík, CSc., Department of theory and history of art, ACADEMY of FINE ARTS **(Vice Chairman of the Jury)**
7. Member: doc. Anna Daučíková, head teacher of new media atelier of AVU
8. Member: Prof. akad. Arch. Emil Přikryl, head teacher of the school of architecture of AVU
9. Member: Prof. akad. Arch. Jiří Pelcl, dr.h.c., head of the design studio, furniture and Interior design ACADEMY
10. Member: Ing. Arch. Jakub Fišer
11. Member: MgA. Ondřej Císlar, Ph.D., ateliér Ondřeje Císlera, FA ČVUT

10.1.3 Dependent alternates of the jury

1. alternate: Ing. Vlastimil Vykydal, Director of the technical Museum in Brno, a member of the Council of the National Museum
2. alternate: Mgr. Martin Musil, head of the exhibition Department of the NM
3. alternate: PLK. Mgr. Michal Burian, Ph.d., Director of the Department of Museums of the Military Historical Institute
4. alternate: RNDr. Jiřina Dašková, Ph.d., Director of the natural history museum, NM
5. alternate: Pavel Jerie, Central Department of the National Institute

10.1.4 The independent jury alternates

- 6. alternate: prof. akad. arch. Jindřich Smetana, Rector of the Academy of Arts, Architecture and Design
- 7. alternate: Ing. arch. Naděžda Goryczková, Director General of the National Monument Care Institute
- 8. alternate: Prof. Ing. Arch. Helena Zemánková, CSc., Institute of design 6 FA VUT
- 9. alternate: MgA. Kateřina Šedá
- 10. alternate: Ing. Arch. Jaroslav Wertig
- 11. alternate: Ing. Arch. Michael Schwarz

10.2 Invited expert connoisseurs

Invited expert valuer is Mgr. Milan Plaček, Vice President for investment development of the National Museum.

The jury may, during the competition to propose the involvement of other professional experts, only with the express permission of the organisers.

11 PRIZES AND REWARDS

11.1 The rewards for the proceeding to the Round II

Announcer shall grant award for the procedure to the Round II to max. ten participants selected in the second round, and in the amount of CZK 100,000 (in words: one hundred thousand Czech Crowns) to each of the selected participants.

11.2 Prizes awarded in the Round II

Prizes in the Round II shall be awarded as follows:

- 1. Award** 600.000 CZK Reads: *six hundred thousand Czech Crowns*
- 2. Award** 400.000 CZK Reads: *four hundred thousand Czech Crowns*
- 3. Award** 300,000 CZK Reads: *three hundred thousand Czech Crowns*
- 4. Award** 200.000 CZK Reads: *two hundred thousand Czech Crowns*
- 5. Award** 100.000 CZK Reads: *one hundred thousand Czech Crowns*

The selected participant of competition within the meaning of § 23 section. 6 and § 103, section. 4 point c of the ZVZ is a participant which was awarded by the 1. award or the participant or participants, who will be awarded the best within the meaning of paragraph 11.5 of these SP, if these prices will be awarded.

11.3 Rewards

For the awarded proposals in both rounds, which, however, have yielded remarkable subset of suggestions and solutions, is determined to be a possible division of the total amount of the remuneration in the amount of CZK 400,000 (in words: four hundred thousand Czech Crowns). The method of allocating the total amount shall be determined by the jury.

11.4 Compensation of expenses

Announcer will not provide compensation for expenses of the participants of the competition.

11.5 The conditions for a possible decision on a distribution of prizes and awards, or the refusal of some of the prizes and awards

Under the conditions set out in section 10 point 8 and section 12 point 2 of the ČKA competition rules the jury may decide on provision of different award, or a different apportionment, where appropriate, refusal of remuneration in full scope. This decision must be justified in detail by the jury in the Protocol during the competition.

11.6 Details of the taxation of prizes and awards provided in the contest

- 11.6.1 Prizes and rewards granted in competition to natural persons, and in excess of the amount of CZK 10,000 shall be according to the section 36 (1). 2 (a). I) Act No. 586/1992 Coll., on income tax, as amended, reduced by income tax at the rate of 15%, which will be pursuant to Act No. 280/2009 Coll., the tax code, as amended, paid to the tax administrator.
- 11.6.2 Prizes and rewards granted in competition to legal persons will be pursuant to Act No. 586/1992 Coll., on income tax, in the wording of later regulations, paid in full, and taxed by the same legal person under the ordinary tax report.
- 11.6.3 Prizes and rewards granted in competition are subject to sales tax in the amount of the applicable regulations. The amount of prizes and awards, which is referred to in this paragraph, the SP is always excluding VAT.

12 THE BASIC TERMS OF THE COMPETITION

12.1 The date of the constituent meeting of the jury

The constituent meeting of the Panel was held on 8th September 2014 in the historic building of the National Museum.

12.2 The date of the announcement of the competition

The competition is announced on the day of publication of a notice of competition of proposals according to section 146 and 147 of the ZVZ, which is the July 22nd 2015

12.3 Tour of the Historic and the new building of the National Museum

Tour of the Historic and the new building of the National Museum will be held on 11th to 12st August 2015 from 10.00 am. Meeting of the candidates for the tour will be at 10: 00. in the foyer of the new building of the National Museum (admission for visitors), Vinohradska 1, Prague 1. The tour will also include a presentation of the concept of the permanent exhibitions of the national museums. Please confirm your interest in a tour to the Secretary of

the competition Mgr. Jaroslav Richter (e-mail: expozice@nm.cz) by 7th August 2015, the confirmation is indispensable in order to ensure entry into the historical building of the NM, which is undergoing refurbishment. Whereas that destination tour will take place at the place of the construction site, the announcer limits the number of representatives from one firm to the max. 3 persons.

12.4 Questions

- 12.4.1 Request for additional information regarding the competitive conditions must be delivered to the Announcer no later than 6 working days before the expiry of the deadline for the submission of proposals. Questions must be addressed to the Secretary of the competition, as referred to in article 1.3 and sent to the email address expozice@nm.cz
- 12.4.2 Additional information to the competitive conditions including the exact wording of the questions will be sent within 4 working days from the date of receipt of the query.
- 12.4.3 Additional information to the competitive conditions including the exact wording of the questions will always be posted the same way as announcer of the text portion of a published competitive conditions.
- 12.4.4 With regards to the ČKA competition rules the Announcer allows submission of queries that will be answered by the jury. These queries must be made on 7th September 2015, meeting the jury to answer queries will be held 10th September 2015 and answering of questions will be published by 11th September 2015. This provision does not affect the ability to request additional information on an ongoing basis in the ZVZ mode (see paragraph 12.4.1 – 12.4.3).

12.5 Date and place of delivery of competitive proposals in the Round I

The closing date for the submission of competing proposals is set to 19th October 2015 by noon. Place for submission of competing proposals, is the mailroom of the Announcer at the new building of the National Museum, Vínohradská 1, Prague 1, 110 00 (see article 8.1 of the SP).

12.6 The date for the meeting of the jury in the Round I of the competition

The date of the meeting of the jury for the evaluation of proposals shall be determined provisionally on days 2nd – 6th November 2015. The exact date for the meeting of the jury will be determined in the course of the competition.

12.7 The date of the publication of the second round of the competition

Date of publication of the Round II of competition is provisionally set at 18th November 2015. The requirements for the processing of competitive proposals in Round II will be specified in the framework of the publication of the Round II.

12.8 Date and place of submission of competing proposals in Round II

Date of the submission of competing proposals in Round II is provisionally set to 6th January 2016 at noon. Place for submission of proposals will be the registry of the announcer. The precise date of the evaluation meeting of the jury will be specified during the competition.

12.9 Date of the evaluation meeting of the jury in the Round II

The date of the meeting of the jury for the evaluation of proposals shall be determined provisionally on days of 12th to 15th January 2016. The exact date for the meeting of the jury will be determined in the course of the competition.

12.10 The date of the publication of the results of the evaluation of proposals and the time limit to make competitive proposals to the competitors for inspection

The exact date of the publication of the results of the evaluation of proposals will be made during the competition. The deadline to make competitive proposals for consultation by the participants of the competition starts by sending out the protocol and ends the 15th day after the last delivery of the participant of the competition.

12.11 The time limit for payment of reimbursement and awards granted in competition

Awards and rewards will be paid no later than 50 days from the date of the decision on the selection of the best proposal.

12.12 The public exhibition period

Start date for the public exhibition of competitive proposals shall be determined no later than the time within three months from the notification of the decision on the selection of the best proposal.

13 RESOLUTION OF CONFLICTS

13.1 The objections

13.1.1 For the submission of objections shall apply the provisions of § 110 and § 111 of ZVZ.

13.1.2 If the announcer does not accept the claims of the complainant, he shall notify in a written decision on the possibility of submitting a proposal to the Chairman of the Arbitration Court of ČKA and a proposal for initiation of the review of the act of the announcer to the Office for the protection of competition.

13.2 Proposal for initiation of a review of the operations of the announcer

- 13.2.1 The proposal is to be delivered to the Office for the protection of competition and to the organizer within 10 days after delivery of the decision of the announcer on objections or by 25 days from the sending of the claim, if the announcer has not decided on the objections yet.
- 13.2.2 Elements of the proposal on the initiation of a review of the operations of the organizing body and the next procedure, the complainant shall be governed by the provisions of § 113 et seq. of the ZVZ.

14 CLAUSE OF ACCEPTANCE OF COMPETITION TERMS AND CONDITIONS

14.1 The consent of the announcer, Secretary, tester, judges and professional experts with the terms and conditions of the competition

Participation in the contest is confirmed by the announcer, Secretary of the competition, tester, the jurors and the professional experts that met all of the terms of the competition, and undertake that they will comply with SP as an Agreement.

14.2 Consent to the terms of the competition contestants

Submitting competing proposals the contestants agree to all the terms and conditions of the competition, as an Agreement and the decisions of the jury, taken in their context, and in accordance with them.

15 THE CLAUSE ABOUT COPYRIGHT AND THE PUBLICATION OF COMPETITION PROPOSALS.

15.1 The copyright of the announcer

- 15.1.1 Announcer in the framework of the competition documents hands over to the contest participants scientific and technical texts, images and design elements that are applicable to a part or parts of other persons copyrights, and the participants undertake to fully respect these rights within the meaning of Act No. 121/2000 Coll., on Copyright, as amended, supporting documents, provided the initiator use only for the purpose of drawing up the proposal.
- 15.1.2 Announcer notes that expositions and exhibitions of the National Museum are a collective work pursuant to section 59 of the Act No. 121/2000 Coll., on copyright (the Copyright Act). and the competition participants take into account.

15.2 Copyrights of the participants of the competition

15.2.1 The authors of competing proposals will retain their copyright, they can publish their proposals and may use them again in another case. Announcer notes that due to the anonymity of the competition can be competitive proposals published until after the announcement of the results of the competition.

15.2.2 The participants of the Round I of the competition agree with use of their competing proposals for the formulation of precise conditions for competition for the second round.

15.3 Permission to use copyright works for the purposes of this competition

Award-winning and awarded proposals become the property of the organizers of the competition. The authors of these proposals, grant the announcer permission to use their copyright works for the purposes of this competition. Use of copyright works for purposes other than those listed in these SP, however, is subject to the permission of the authors.

15.4 Documentation of the competition proceedings

Announcer is obliged within the meaning of the provisions of section 109 to get the appropriate documentation of the ZVZ on the proposals that have been submitted in the framework of the competition, and keep this documentation according to § 155 ZVZ. In order to meet this condition he shall keep the text, and the digital part of all proposals. Graphics and text part (panels) of the unawarded proposals will be on-demand returned after the exhibition to the authors. Announcer is aware of copyright, connected to all copyright works.

15.5 Consent of the participants of the competition with publishing and exposition of competitive proposals

By submitting of competing proposals the participants express consent with a free-of-charge reproduction in the competition catalog, in case it will be issued, and issuing and publishing of competing proposals in the framework of the promotion of the competition and its results on the Internet and in the media.

15.6 The commitment of the organizer to organize an exhibition of competitive proposals

The announcer undertakes to arrange, within three months after the announcement of the competition results for public exhibition of all the competing proposals within the range specified in these SP.

16 THE ECONOMIC PARAMETERS OF THE COMPETITION FOR THE PROPOSAL

16.1 The feasibility condition of the proposal

The estimated value of the cost of implementation of the expositions, exhibition facilities and other visitor amenities, i.e. the prices of works and supplies that will be designed or specifically mentioned by the Chief

Architect or his specialists for interior equipment procured expositions (supply) 200 mil. CZK excl. VAT and the price of the Interior of the expositions (services) 100 mil. CZK excl. VAT; i.e.. a total of 300 million CZK excl. VAT, or 363 million. CZK including VAT at the rate of 21 % and is impassable.

Proposals must respect the economic possibilities of the announcer, not only in the area of projected level of investment costs, but also when it comes to reasonable future operating costs, i.e. in a logical and efficient operational arrangements, reasonable costs for energy and the need for cleaning and maintenance of the proposed exhibits. Submitting a competitive proposal the participant declares that for the usual price of outfitting and supply of facilities and equipment, can the proposal be carried out for the above-mentioned price. It is expected that participants will search for such a solution, which will lead to the mentioned costs or lower costs, and especially to the most economical arrangement of the proposed solution.

Calculation of investment costs of future expositions will be part of competitive proposals of the participants of the competition in the Round II, its assessment, however, will not be a criterion of the evaluation.

16.2 Future remuneration of the architect

16.2.1 The estimated value of public procurement, which includes a complete architectural design of exhibits, exhibition space and visitor traffic, including author supervision in HB and NB and that will be the subject of the follow-up of the rules of Negotiated Procedure without Publication amounts to CZK 25 mil. excl. VAT, i.e. CZK 30,25 mil. incl. VAT 21%. This estimated value does not include the cost of a competition for the winning proposal.

16.2.2 The estimated value of the follow-up procedure without publication of the announcer is determined in relation to the total offer price in Round II competition as the highest admissible and insurmountable.

16.2.3 Price offer for design works in all stages of the project documentation will be part of the design competition of the participants of the competition in the Round II and will be submitted to the contest of participant in anonymous form that will be part of the competitive conditions for Round II of competition on the part of the announcer. Assessment of the participants price will be one of the assessment criteria in the Round II of competition (with a weight of 30% of the total evaluation, see paragraph 9.2.3, and 9.2.4 of the SP). The condition that the total bid price must not exceed the limit laid down in paragraph 16.2.1 these SP's initiator was established as binding within the meaning of paragraph 9.3.1 the letter c).

16.2.4 Remuneration for the complete architectural solution, including all works related to it, listed in Annex 4 of the SP, is to be determined having regard to the recommendations of the standards, procedures, documentation and evaluation of architects, engineers and technicians engaged in construction (www.stavebnistandardy.cz). By submitting of a competitive proposal the participant declares that, in the event that will be on the basis of the outcome of the architectural competition invited to submit a proposal in a procedure without publication will the tender price be confirmed this way.

17 THE PROVISIONS OF THE LEGISLATION OF THE COMPETITION AND OTHER PROVISIONS

17.1 The legislation, according to which competition takes place

Architectural competition shall be published in accordance with the provisions of Act No. 137/2006 Coll., on public procurement, in wording of later regulations, taking into account the provisions of § 1772-1779 Act No 89/2012, the civil code, in accordance with the ČKA competition rules of 24th September 1993, as amended.

17.2 The estimated value of competition under the ZVZ

The estimated value of this competition on the proposal under section 103, paragraph 1. 5 (b). (c) shall be fixed at CZK 28 million (in the words of twenty-eight millions of Czech Crowns).

18 THE APPROVAL OF THE COMPETITION TERMS AND CONDITIONS

- These conditions of competition were discussed and approved at the meeting of the jury, the jury held on 21st May 2015.
- These conditions of competition were found to be regular and approved by The Czech Chamber of Architects dated 16st July 2015 under the reference number 1025-2015/Fa/Ze.
- These conditions of competition were approved in the final reading by the announcer on 21st July 2015.

19 LIST OF ABBREVIATIONS

Abbreviation	The full text
SP	Conditions of competition (this document)
ZVZ	Act No. 137/2006 Coll., on public procurement, as amended
NM	The National Museum
HB NM	The historical building of the National Museum
NB NM	The new building of the National Museum
ČKA	Czech Chamber of architects
MK CR	The Ministry of Culture of the Czech Republic
VAT	Value added tax

20 ANNEXES TO THE COMPETITION TERMS AND CONDITIONS

Designation	Contents
Annex 1	Cover letter for procurement proposal
Annex 2	Affidavit of compliance with the conditions of the contest participant's participation in the contest
Annex 3	Qualifying documentation
Annex 4	The scope and subject of the future of the contract-related terms and conditions of the subsequent phases of the power of the rules of procedure without publication
Annex 5	Scheme of competitive envelopes
Annex 6	Approval by The Czech Chamber of Architects